

Instructions for Authors

JOURNAL TITLE

Legestic

PUBLISHER

HACCP Consulting

SCOPE OF THE JOURNAL

Legestic is an international, peer-reviewed scientific journal. We publish high-quality original scientific articles and review articles. The journal focuses on the theory, philosophy and practice of legislation. The journal focuses primarily on legislation, discussion of current legal issues and proposals for changes to legislation. Legestic accepts articles and reviews articles from all areas of private and public law, such as civil law, criminal law, state law, civil law, business law, intellectual property law, medical law, culture and sports law and other areas of law. In the Legestic journal, we publish comments on legal regulations, critical opinions, reflections, expert analyses, case law analyses, and studies on legislation's impact on citizens' and institutions' functioning. Articles can concentrate on legislative issues within a single jurisdiction but we prefer if they are relevant to other jurisdictions as well. Also, it is possible to publish high-quality, interdisciplinary articles by scholars in the Legestic journal. A combination of other relevant disciplines, such as legislative studies and political science, public policy, regulation, governance, economics, culture and sport, is of interest to our readers. We welcome articles created by an international collective of authors that bring a new perspective to solving theoretical aspects of law and practical legal issues.

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PUBLICATION FORMAT AND PERIODICITY

The *Legestic* journal is published only in electronic version (PDF, HTML, XML JATS). Articles are published continuously during the year. All papers are published into a single annual (January-December) volume which will fill throughout the year as each new paper is published.

SUBMISSION FEE, ARTICLE PROCESSING AND PUBLICATION CHARGES

The *Legestic* journal does not charge any submission, processing or publication fees.

INDEXATION

Journal is indexed in:

- CrossRef: <https://www.crossref.org>
- DOAJ Directory of Open Access Journals: <https://www.doaj.org>
- GOOGLE Scholar: <https://scholar.google.sk>

HOW TO SUBMIT MANUSCRIPTS

The manuscript should be submitted by our official editorial e-mail: editor@legestic.org.

The corresponding author is responsible for the submitted article and further communication with editors. The manuscript should be submitted in DOCX format.

LICENSE

Authors agree with the Publishing License <https://legestic.org/documents/license.pdf>

NUMBER OF SUBMITTED ARTICLES PER YEAR / CO-AUTHORSHIP:

- The author should submit max 3 articles during the year.
- The author can be a co-author in a maximum of three articles during the year.

REQUIREMENTS

The following basic requirements have to be fulfilled:

- **Manuscript:** should be prepared according to these instructions and formatted using the Legestic journal article template.
- **Information about the authors:** Author name, surname, affiliation (Institution, Faculty, Department, Address), e-mail address, and ORCID iD of each co-author must be provided in the article contact section.
- **English:** must be at an excellent level. We recommend that authors first perform a self-check of English, e.g. using Grammarly software <https://www.grammarly.com/> or other professional software. Check the grammar with a native speaker or a professional service such as <https://www.proofreadingservices.com/> or <https://www.proof-reading-service.com/en/>. We reserve the right to ask authors for a professional English check (English proofreading confirmation: certificate, declaration, document).
- **Reviewers nomination:** (Reviewer name, E-mail, organization). Provide 2 – 3 persons outside your institution without a conflict of interest. We will select one of them to perform the second review. The Editor will select the first reviewer from the scientific board of the journal.

IMPORTANT LINKS

- Formatted article template: <https://legestic.org/documents/template.docx>
- License: <https://legestic.org/documents/license.pdf>

CLARITY OF ENGLISH LANGUAGE

- Each article is checked in the copyediting process by Editor using the Grammarly premium software (<https://www.grammarly.com/>) to identify typos and errors that may have occurred due to corrections in the article after the review process.
- Finally, each article is checked by our English editor (certified professional) before publication.

TYPES OF PAPERS

We publish:

1. Original scientific articles.
2. Reviews articles.

ARTICLE STRUCTURE

The structure of the original scientific article:

- Title
- Abstract
- Keywords
- Introduction
- Scientific Hypothesis
- Material and methodology
- Statistical Analysis
- Results and discussion
- Conclusion
- References
- Funds
- Acknowledgements
- Conflict of Interest
- Ethical Statement
- Contact Address

The structure of the review article:

- Title
- Abstract
- Keywords
- Introduction
- Main body (literature organized into the chapters)
- Results
- Conclusion
- References
- Funds
- Acknowledgements
- Conflict of Interest
- Ethical Statement
- Contact Address

The Introduction section, materials and methodology, results and discussion and conclusion must have min. 2500 words and max. 6500 words. Note: abstract, references, acknowledgement, and contact address are not counted in this range.

We are selecting and publishing only well-prepared manuscripts with the potential to have an impact on readers, researchers, practice and to be cited in other journals. We reserve the right to select the manuscripts after submission to our journal.

DESCRIPTION OF INDIVIDUAL CHAPTERS

A: Title page

1. Manuscript title (should be short and informative)
2. The names of authors (should be in the correct order, begin with first name: the first name = given name, last name = family name)

B: Abstract

1. Text of abstract – must state the clear goals of the article, a brief description of the research, the most important methods used, summary results, and conclusions. The abstract should be clear, specific, and factual. It must be in the range of 150 – 300 words.
2. Keywords – in English – 5 keywords in a singular form separated by a semicolon

C: Introduction – The introduction should contain a literature review, a brief, clear, and focused on the solved topic. A separate paragraph indicates the formulated objective of the work. Literary sources must be actual: The number system has to be applied. Your responsibility is to show in your text bolded square brackets **[1]** a number corresponding to a source on your references page. The first source you cite in your text receives the number 1, the second number 2, and so on. If you repeat a reference to a source later in the text, it retains its original number—thus, all references to source number 4 receive a 4 after them in brackets.

Example:

One citation: Lorem ipsum dolor sit amet elit, tempor **[1]**.

Multiple citations: Lorem ipsum dolor sit amet elit, tempor **[1], [2], [3]**.

D: Materials and methods – it is necessary to describe the materials and methods used. The description must be understandable and described in a way to be repeatable. Necessary are references on cited standards, descriptions of tracked files. There also needs to be described tracked files, characteristics of experiments conditions, and used statistical analysis, respectively statistical programs with the reason for their use.

Statistic: If you used statistical methods in your work, please provide a detailed description, including the software used.

E: Results – the Results section provides information using text, tables, and figures. Results and Discussion may be combined, or there may be a separate Discussion section. If a Discussion section is to be included, place extensive interpretations of results in the Discussion section. Tables and figures must be numbered in the order in which they are mentioned in the text. All tables and figures must be cited in the text. Tables and figures reporting results should not be cited in the Materials and Methods section. Use SI units in the manuscript. Chapters Results and Discussion can be combined.

F: Discussion – must include critical analysis of possible uncertainties in the methods or results and compare the results with the current state of knowledge. It is also necessary to highlight the findings' importance and their context with available knowledge. Do not extensively repeat the introduction or Results sections. The minimal number of cited works in the discussion section is twenty-five.

G: Conclusion – briefly summarize the benefits of work for science, respectively, for practice. In this section, it is necessary to include a clear answer to the scientific hypothesis, which has been tested. Conclusions must be short, clear, and understandable.

H: References – list of literature should be arranged by numbers. References should be in **APA style** <https://apastyle.apa.org/>. Our recommendation is: Find a DOI number of the article or book (if it exists) using the Crossref Simply text query form

<https://apps.crossref.org/SimpleTextQuery> (copy and paste all your references to the form, and the tool will find all DOI numbers), or manually on the internet. Consequently, use the reference formatting tool <https://citation.crosscite.org> paste the individual DOI number to this tool and copy the formatted reference to your reference list. Use the following Crosscite setup: APA, en-US. References should be in English! If you have a reference in a different language, it should be translated into English, and information about the native language should be provided. Citing from the website should be kept to a minimum. The recommended scope of cited work is original work in the scope of 30 – 35 citations; review work 40 or more citations. In justified cases, particularly new yet unpublished works, it is also possible to use a smaller number of citations. We recommend citing only peer-reviewed scientific journals or current journals and books. Reference should be trackable by DOI number. During the layout preparation process, we try to find the primary source of reference and link them.

Recommendation:

The majority of literature should come from scientific journals and books. Citing non-scientific web pages should be kept to a minimum. The editors find and verify the accuracy of any literary source in the list of references and create a direct link to it. It is therefore important that the literature comes from the so-called current scientific journals indexed in Web of Science or SCOPUS databases. We recommend citing the articles that have been assigned a DOI number. These criteria are considered very strictly in assessing the appropriateness of publishing the article in the journal. All authors have to be listed in literary source in the references list. Titles of journals should be abbreviated according to the List of Journals Indexed for MEDLINE <https://www.nlm.nih.gov/bsd/journals/online.html>.

Examples of references formatting:

1. Zajác, P., Beňová, E., Židek, R., Čapla, J., Benešová, L., Čurlej, J., & Golian, J. (2021). Detection of adulteration of traditional Slovak bryndza ewe's cheese with cow's lump cheese by isoelectric focusing of gamma caseins. In *International Journal of Food Properties* (Vol. 24, Issue 1, pp. 1034–1060). Informa UK Limited. <https://doi.org/10.1080/10942912.2021.1953066> this is an example of an **article reference**
2. Damodaran, S., & Paraf, A. (2017). *Food Proteins and their Applications*. CRC Press. <https://doi.org/10.1201/9780203755617> this is an example of a **book reference**
3. Aron, L., Botella, M., & Lubart, T. (2019). Culinary arts: Talent and their development. In R. F. Subotnik, P. Olszewski-Kubilius, & F. C. Worrell (Eds.), *The psychology of high performance: Developing human potential into domain-specific talent* (pp. 345–359). American Psychological Association. <https://doi.org/10.1037/0000120-016> this is an example of a **chapter in book reference**
4. International Organization for Standardization. (2018). *Occupational health and safety management systems—Requirements with guidance for use* (ISO Standard No. 45001:2018). <https://www.iso.org/standard/63787.html>
5. Kushilevitz, E., & Malkin, T. (Eds.). (2016). *Lecture notes in computer science: Vol. 9562. Theory of cryptography*. Springer. <https://doi.org/10.1007/978-3-662-49096-9> this is an example of a **conference proceeding reference**
6. Kabir, J. M. (2016). *Factors influencing customer satisfaction at a fast food hamburger chain: The relationship between customer satisfaction and customer loyalty* (Publication No. 10169573) [Doctoral dissertation, Wilmington University]. ProQuest Dissertations &

- Theses Global. <https://www.xxx.org/123> this is an example of a **dissertation thesis reference**
7. Somatic cells. (2019, December 8). In Wikipedia. [https://en.wikipedia.org/wiki/Somatic_\(biology\)](https://en.wikipedia.org/wiki/Somatic_(biology)) this is an example of a **web reference**
 8. Food law 152/1995 Col. SR. Retrieved from <https://www.slov-lex.sk/pravne-predpisy/SK/ZZ/1995/152/20210525> this is an example of a **legislation reference**
 9. Regulation (EC) No 852/2004 of the European Parliament and of the Council of 29 April 2004 on the hygiene of foodstuffs. Retrieved from <http://data.europa.eu/eli/reg/2004/852/2021-03-24> this is an example of a **legislation reference**
 10. Bevitt, A. J. (2018). *Litter, waste disposal and recycling app*. (Australian Patent No. AU 2018100960). IP Australia. <http://pericles.ipaustralia.gov.au/ols/auspat/applicationDetails.do?>
 11. Patent Xxx: applicationNo=2018100960 this is an example of a **patent reference**
- I: Funds** – after the literature, indicate the number and name of the grant according to which the work was supported.

J: Acknowledgments – you can indicate the thank you to any person who helps you in the research.

K: Conflict of Interest – You should state your conflict of interest. The authors declare no conflict of interest. You should provide a detailed description if there is a conflict of interest.

L: Ethical Statement – If the article involves human subjects, animals, cell lines or plants then you should make an ethical statement. Otherwise, you must also state that this article does not contain any studies requiring an ethical statement.

M: Contact address – Provide details for each co-author. The order must match the order on the first page. Tel., E-mail and ORCID Id have to be provided for each author. If the author does not have an ORCID Id, register at www.orcid.org. Also, you can search for the author's ORCID Id on the ORCID website.

The correct order is:

Name, Surname, Institution name, Faculty name, Department name, Street name, street no., postal code, Town, Country, Tel., E-mail: name@domainname.sk ORCID: <https://orcid.org/0000-0002-0000-0000>

LAYOUT

Each page of the article must be in A4 portrait format.

PREPARATION OF TABLES

Tables have to be included directly in the article. Number tables consecutively as cited in the text (Table 1). Each table must have a title above the table. The title is brief but fully descriptive of the information in the table. A well-organized table should be understandable without extensive reference to the text. The title of the table, as well as the column and row headings, should be written in English. Table style: top and bottom line 1.5 point, inner lines 1 point. Only horizontal lines are allowed.

Table 1 Title of the table.

XXX	XXX				
	A (XX±SD)	B (XX±SD)	B (XX±SD)	C (XX±SD)	D (XX±SD)
A	1	1	1	1	1
B	2	2	2	2	2
C	3	3	3	3	3
D	4	4	4	4	4

Note: Xxx xxx.

PREPARATION OF FIGURES

All figures (graphs, illustrations or photographs), must be included directly in the article. Number figures consecutively as cited in the text (Figure 1). Each figure must have a title below the figure. Graph Figures from MS Excel, and MS Word must be included in the original editable vector format! We don't accept Graph Figures in jpg, png, gif, or any other non-editable format.

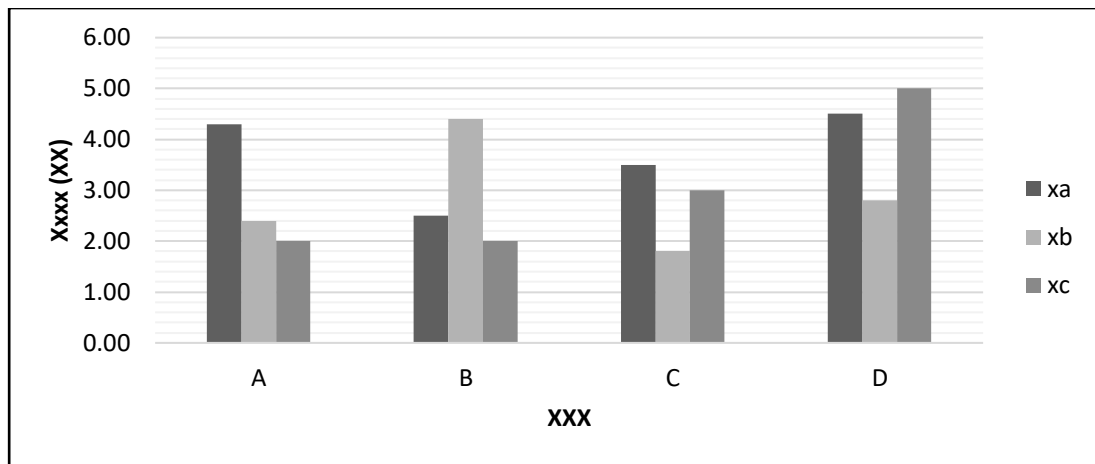


Figure 1 Title of the image.

Note: xxx.

COMMON MISTAKES

Avoid common mistakes, which are:

- Extensive introduction without a clearly defined objective of work,
- A description of the methodology does not assess the reliability of results in comparison with other works,
- Too extensive documentation of literature,
- A discussion is just a form of presentation of results without critical insights and confrontation with literature,
- The conclusions are repeated elements in the abstract.

EDITORIAL PROCESS

- Initial revision of the article and supplement files by nominated Editor (Editor decision)
- Communication with the author (sending a request for correction, completion of missing documents)
- Revision of corrected materials by Editor (Editor's decision)
- Anonymous peer review process (two reviews are required)
- Revision by Editor (Editor decision: acceptance of the article - minor correction, major corrections, article declined)
- Communication with author
- Revision of corrected article by Editor
- Communication with author
- Final English grammar proofreading
- Communication with author
- Final layout preparation
- Final article proofreading by author
- Communication with author
- Article publication
- Article indexing by databases (provided by the database owners)

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MANUSCRIPT PROCESSING AND PUBLICATION

An initial review: 14 days

Review: 60 days

Publication: 90 days

PEER-REVIEW PROCESS

We are using a single-blind peer-review model. The author does not know who is the reviewer. The author can track the process, see files, reviews, revise, and resubmit, at the editor's request. Upon submission to the *Legestic* journal, a manuscript is assigned to an editor, who enlists reviewers to assist in evaluating the manuscript. The review process is confidential, which infers a bond of trust among the authors, Editor, and reviewers. The Editor is the trustee of the manuscript until the review process is completed. The Editor ensures that the review process is fair, thorough, and confidential. Reviewers are asked not to share the manuscript's contents with anyone, except that they may ask a colleague to assist with the review with the approval of the Editor.

Communication with authors should only be through the Editor. Reviewers should notify the Editor of conflicts of interest that may compromise their ability to render a fair and unbiased review. Authors must recognize their responsibility to maintain the confidential nature of the review. Authors can suggest names of appropriate reviewers when submitting the manuscript and may list reviewers they consider unacceptable because of potential bias. These recommendations will be considered by the Editor when assigning reviewers.

A reviewed paper returned to the authors for revision must be returned to the Editor within 4 weeks. If not, the paper may be treated as a new submission. Under unusual circumstances, editors may extend the revision deadline beyond 4 weeks.

Editor will:

- Check submission (The Editor checks suitability, scope, and formal aspects of the submission. The Editor decides whether to conduct peer review).
- Conduct peer review (The Editor invites reviewers from the journal database or editors suggested by the author with interests in the article topic. At least two independent reviewers must perform a peer review. One reviewer must be from the editorial board. The reviewer submits a review and recommendation, which the Editor may rate. The Editor will inform the corresponding author about the review e-mail).
- Reach editorial decision (The Editor can make the following decision: accept the submission, require revision, resubmit for review, and decline the submission. At least three members must make a decision of the editorial board in the case of two different reviews. After accepting, the following editorial process steps must be completed: Copyediting, Layout Editing, and Proofreading).

JOURNAL POLICY, PUBLICATION ETHICS AND PUBLICATION MALPRACTICE STATEMENT

All those involved in the publication process, Authors, Editors, Members of the scientific editorial board, Owners of the journal and Contractual partners are obliged to comply with the principles and rules set in the journal's policy: <https://legestic.org/documents/policy.pdf>

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